



## **Executive Director Report**

The function of the Executive Director is to carry out the administrative support of the RMLL on behalf of the Executive

### **Promotion:**

Made use of the “live score” functionality

RMLL Twitter – Duane implemented and manages. (620 followers)

### **Graduating Midget Communication to all Graduating Midgets**

- sent out first week of December

### **North and South Graduating Midget Information Sessions**

- South – Thurs. Jan. 9; 44 signed in; Oddly enough even though weather was great, less attendees than other years, including the blizzard last year.

- North - Wed. Jan. 17; 23 Graduating Midgets attended.

### **North and South Jr. Combines**

#### **South Combine**

Date: Saturday January 25

Location: Scotia Bank Saddledome, Calgary

63 participants – 58 players; 5 goalies

#### **North Combine**

Date: Sat. Feb. 1

Location: Rexall Place, Edmonton

47 participants – 42 players and 5 goalies;

### **Forzani's Mother's Day Run**

- May 11 – 92 RMLL volunteers

### **Development:**

Continued use of the Coach Referee Evaluation Form

### **Administration:**

New Team Franchise Requests, Franchise Certificates, Scheduling Constraints, Rosters and Bench Personnel, Division Transactions, Sr. B and Jr. A XX Man Protected Lists, reports, etc.

### **Quotes and Contracts**

Hartzler Enterprises - Financials

SportzSoft - Website  
City of Calgary - Arena

**Invoicing and Collections:**

Franchise Invoicing – February  
Floor Invoicing – July  
RMLL/ALRA End of Season Invoicing – August

**Bonds:**

Maintain Performance Bond Spreadsheet  
Maintain New Team Application Bond Spreadsheet

**Financial Reporting**

Ongoing payment of invoices  
Monthly Financial Reporting

**Bylaws:**

Bylaws revisions have been recommended

**Regulations:**

Regulations revised.

**Statistics**

Historic and Current Season

Christine Thielen  
Executive Director, RMLL